

BALLET RINCON

STUDENT RELEASE AND SCHOOL POLICY FORM (REVISED 7/11)

Student's or Family's Last Name: _____

Dancer(s) First Name(s) (List all): _____

Date(s) of Birth: _____

Parents'/Guardians' Names: _____

Home Address: _____

City: _____ Zip Code: _____

Home Phone: _____ Cell: _____ Work: _____ Emergency: _____

E-Mail Address (for notification purposes): _____

Relevant Medical Conditions: _____

How did you hear about Ballet Rincon? _____

General Policies and Procedures

Registration Fee _____ (Initial here)

A non-refundable registration fee per child will be added to the cost of each semester. (\$10 for Fall Semester and Spring Semester, \$5 for Summer Sessions and additional Workshops)

Tuition and Fee Payments _____ (Initial here)

Full tuition is due upon registration for the first month in each semester, and then by the first of the month for each subsequent month. Tuition is considered late after the 1st of each month and will be subject to a \$10.00 late fee.

Most months include a 4-week session. Some months, however, include a 3- or 5-week session due to holiday observances or longer calendar months. Only tuition for the month of December is 50% of that regularly charged. All other months are **not pro-rated** and remain standard.

Per-household performance fees (Nutcracker and Spring Concert) are non-refundable and include two general admission tickets for two of the three performances per Concert Series and are mandatory for all households wishing to participate in Ballet Rincon performances. Tickets for additional show and family members and friends will be sold separately. Students are **not** required to participate in performances.

Non-Sufficient Funds/Returned Checks _____ (Initial here)

Any tuition check returned to Ballet Rincon marked NSF subject to a \$25 returned check fee in addition to tuition owed. Writers of NSF checks not satisfied within 30 days of notification will be prosecuted under the law.

Refunds _____ (Initial here)

Refunds will **only** be given in the case of cancelled classes (due to low enrollment). Students commit to classes on a month-to-month basis and will be given **school credit only** if he/she attended no classes in the given month.

Cancellations _____ (Initial here)

If your request to cancel is received at least two weeks prior to the first class of the session, you will be given school credit (cash refunds will be given only if a class is cancelled) of the amount paid minus the non-refundable registration fee. Cancellations received less than two weeks prior to the start of the session will not receive school credit. **Families must notify Ballet Rincon of mid-semester student disenrollment one week prior to the first class of the following month to avoid incurring tuition charges for that month.**

Absences and Tardiness _____ (Initial here)

Make-up classes are available for missed classes and must be attended within four weeks of missed class. Students arriving after the studio door has been closed by the instructor are tardy. Four tardies per semester is considered one absence.

*** Students participating in rehearsals (in or outside of class) for performance are allowed one excused rehearsal absence per semester. Students with more than one absence jeopardize their eligibility to perform.**

Student Name: _____

STUDENT RELEASE AND SCHOOL POLICY FORM (Continued)

Student Supervision _____ (Initial here)

Students are supervised by Ballet Rincon instructors only during their class period, and are not the responsibility of Ballet Rincon when not in class. Please do not bring your child to class more than 30 minutes prior to their scheduled start time, and arrive promptly to collect them after class. Proper behavior is required of all BR students, and students must remain inside the designated waiting areas while waiting for their class to begin.

Observation of Classes _____ (Initial here)

Family and friends are welcome to view class. Should you decide to view at the Annex (Studio A), please come at the beginning and plan to stay for the entire class, as entering and leaving distracts the dancers. Please do not bring small children. At the Main and Annex studios, please silence cell phones and pagers, and refrain from talking or texting while visiting the class.

First-time Performer Requirement _____ (Initial here)

For first-time performers with Ballet Rincon, one parent/guardian per household must complete a **New Performer Commitment Requirement Form** to be eligible to participate in Ballet Rincon performances. Please note that not all levels/classes are eligible to perform. Please see class instructor.

Performance Contracts _____ (Initial here)

All students must have a parent/guardian-signed, current performance contract on file for eligibility to participate in Ballet Rincon rehearsals and performances.

Parent/Guardian Helper Requirement _____ (Initial here)

An adult representative from each family must agree to assist the school staff during each Concert Series by signing the Performance Parent Helper Sign-Up Sheet posted in the studio office. Sign-up is on a first-come, first-served basis. Families who have not signed up within the given timeframe (TBA) will be assigned a position by the BR staff.

Instructor Requests _____ (Initial here)

We cannot guarantee that you will be assigned the instructor that you request.

Relevant Medical History _____ (Initial here)

Please review any relevant medical history of your child with his or her instructor prior to the first class.

I, _____, **have read the above policies and understand them fully.**
(print your name)

Signed: _____ Date: _____

Photographic Release

I agree to allow Ballet Rincon to use any photographs or video taken of my child/children while at the studio or in performance for promotional purposes (e.g. brochures, advertisements, posters, website, etc.).

Parent or Guardian Signature: _____ Date: _____

I do not wish my child's image to be used to promote the studio in print or otherwise. _____ (Initial here)

Liability Release

I, the undersigned, wish to participate in dance and/or tumbling instruction at Ballet Rincon LLC. I also wish to participate in the Ballet Rincon-sponsored performances included in the Ballet Rincon calendar.

I recognize that the staff of Ballet Rincon LLC will do all possible to ensure my (or my child's) safety. I also recognize that dance and/or tumbling instruction is a demanding physical activity that can hold certain inherent risks, including serious injury.

I so hereby knowingly and voluntarily assume these risks as condition of instruction with Ballet Rincon LLC. I waive and release in advance any claim I may hereafter acquire against Ballet Rincon LLC, their employees and contracted instructors, arising out of any future physical injury I (or my child) may sustain while participating in their instruction programs.

Student Signature (if 18 years or older): _____ Date: _____

Parent/Guardian Signature (if student is under 18): _____ Date: _____